

Transition Timeline

Kootenai Valley Head Start, Libby Public Schools & Troy Public Schools

August:

- FCS Department gives parents Transition Activity Calendars in initial home visit packet

October:

- Transition Team Meeting: Libby Public Schools, KVHS, and Troy Public School staff

February:

- FCS Department sends Transition Permission Form for all KVHS children transitioning to Kindergarten.

March:

- FCS Department begins putting together transition packets for parents. This includes:
 - Copies of birth certificates
 - Court Documents (Parenting Plans, Name Changes, Restraining Orders which will still be in effect, Foster Care Placement, Power of Attorney, etc.)
 - Parents also receive Kindergarten Transition book.
- Health & SS Coordinator prints off up-to-date immunizations for transitioning children, giving them to FCS Department for transition packets. Those transitioning children who do not have iMTrax printouts will need copies of most recent shots out of file. Libby Public Preschool will be responsible for sending their kids' files on to the elementary school.

April:

- Meet with Transition Team to finalize details for:
 - LES Kindergarten Open House & Registration
- April 4: Troy Child Find: Walter F. Morrison Elementary.
- April 18: 5:00-6:00 pm Preschool Open House Plummer Preschool Center
 - KVHS & LPPS have books to give out
- April 19: LPS Kindergarten teachers meet with preschool teachers to plan activities for the preschool visit and Open House in May.
- April 21: 8:00 am-2:00 pm LPS Kindergarten Roundup (Testing and registration) will take place at LES.

May:

- May 4: Preschoolers visit Libby Elementary School
- May 18: 11:00-12:30 Preschoolers visit Walter F. Morrison Elementary School
- May 18: 5:00-6:00 pm Walter F. Morrison Elementary Kindergarten Open House
- May 18: 5:30-6:30 pm Libby Elementary School Kindergarten Open House
- FCS Department gives returning preschool children summer transition calendars

June:

- Education Coordinator gives children's individual end of year assessment scores (academic, behavior, social-emotional) to Libby Elementary & Walter F. Morrison Elementary school administration for data and placement purposes.